

Message

From: Carter, Monique [Carter.Monique@epa.gov]
Sent: 5/21/2020 4:34:23 PM
To: Mindrup, Mary [Mindrup.Mary@epa.gov]; Curtis, Glenn [curtis.glenn@epa.gov]; Shields, Amy [Shields.Amy@epa.gov]; Gaggero, Jaime [gaggero.jaime@epa.gov]
CC: Peters, Dana [Peters.Dana@epa.gov]
Subject: FOIA 004304
Attachments: 2020-04-22 - EPA R7 Covid FOIA Final.pdf; EPA-R7-2020-004304.pdf; EPA-R7-2020-004304.docx; FOIA Certification Sheet.pdf

If you have responsive records or if you do a search for responsive records, please make sure you fill out the information sheet (word document) and the PDF certification sheet.

DUE: 6/8/20

Attached is information for FOIA #004304. *You must fill out the FOIA Certification Sheet and the FOIA Technical Information that is at the bottom of the FOIA Request.* Branch Chiefs, *please let me know who you assign the FOIA to.*

Staff, if you have responsive records, reply back with your responsive records. Please make sure the FOIA Request Sheet and the Certification sheet is filled out by everyone who worked on this FOIA. You may send it electronically or give me the signed hardcopy.

If you have any questions or need an extension, please call Edie x7803.

If this FOIA need to go to anyone else in the Division or in R7, please let me know.